

Final Report Form  
- *Activities* -

Interreg IVB North Sea Region  
Programme



## **A. Beneficiary and project information**

### **Project information** *(will be entered automatically)*

Title		
Acronym		Area of intervention
Project number		ERDF €
Homepage (if any)		ERDF equivalent €
Start and end date of project		

### **Lead Beneficiary information** *(will be entered automatically)*

Organisation		
Legal status		
Project manager		
Director		
Address		
Postcode, City/Town		Country
Telephone		Fax
E-mail		NUTS Code
Homepage		

### **Information on beneficiaries** *(will be entered automatically from the monitoring system)*

Organisation		
Legal status		
Project manager		
Director		
Address		
Postcode, City/Town		Country
Telephone		Fax
E-mail		NUTS Code
Homepage		

...

### **Certification by Lead Beneficiary**

Name	
Position	
Signature	
Date	

## **B. Project achievements**

### **1.1 Main achievements**

Please summarise the project's most important achievements.

*Max. characters to be included, 1/3 page*

### **1.2 Aims and objectives overview**

Have you achieved all you intended in your original application form in relation to aim and objectives?

Please elaborate giving details, particularly if you have not answered 'fully achieved'.

	Fully achieved	To a large degree	To a minor degree	Not achieved	Please elaborate
<b>Aim</b>					<i>(This column should be the focus of the table)</i>
<b>Objectives</b> <i>(project objects' titles automatically from application)</i>					

## **Work packages**

### **1.3 Work packages achievements**

Have you achieved all you intended in your original application form in relation to each work package (including envisaged results and impacts)?

Please elaborate giving details, particularly if you have not answered 'fully achieved'.

	Fully achieved	To a large degree	To a minor degree	Not achieved	Please elaborate
<b>Work package 1:</b> ... <i>(for each WP: boxes generated automatically showing WP title, from the application)</i>					<i>(This column should be the focus of the table)</i>

#### 1.4 Work package completion

For all work packages that have been completed and reported on in your periodic reports, no more information is needed. For those work packages that were completed with the end of the project (in the last project phase not covered by a periodic report) please fill in the table below.

*(there should be an option to click for more boxes, same box as in Perep)*

Check details – get access to user side view

**1.4.a Please list the work packages previously completed and state, in which periodical report they have been reported complete – automatic from system –**

WP number and title	PeRep that the WP was reported to be completed in (e.g. March 2009/Sept 2010)

#### 1.4.b Completion of a work package

State what work package has been completed and its starting and completion date	
Start	Completion
1.4.c Does this completion of a work package correspond with the application form? Yes No	
If no please provide justifications	
1.4.d What have been the main outcomes and results of the completed work package?	

## 2 Tangible results and impacts

Please **categorise** your most important project results using the grid below (column 1). **Please only list your main tangible results.** It is not necessary to list conferences, newsletters, websites, participation numbers etc. here. Categories may be chosen freely matching your results, examples could be new products and services, strategies, innovative tools, transnational centres, etc. Please also see the examples in the table below.

Please **describe** your results (column 3) and **explain whom these results were used by** during the lifetime of the project (column 4), i.e. local politicians, EU organisations, other partners etc.

In column 5, please **describe the impact** of the result, i.e. the implementation of the results, the commitment towards them in the longer term. You may describe any impact matching your result, some examples for impacts are shown below.

<b>Examples:</b> Main result category (1)	No. (2)	Description of result (3)	Result is used by (4)	Impact of result (5)
<b>Development of certified solutions</b>	3	Certification of a specific building technique for public buildings – in relation to energy practice.	- Take up of certification by local authorities/building industry. - Recognition of certification at national, European/ International level.	- Improved quality of public buildings, - Commitments to modify certification and implement within the projects' other partner regions.
<b>Development of accredited learning courses</b>	4	Accredited learning courses piloted/tested and consequently modified within the transnational partnership.	Businesses and further/higher education providers within the North Sea Region.	More qualified workforce and extended curriculum for those in further/higher education.
<b>Testing and developing ICT applications relating to climate change</b>	3	ICT applications to support future planning techniques in light of climate change.	Planners at local, regional and national level. Recognition and support at EU level.	ICT application used in the generation of future public/private investments (to the value of X€), uptake of applications by before mentioned groups.
<b>New short sea shipping routes</b>	2	The development and implementation of two new short sea shipping routes.	Local and regional authorities. Shipping and trading companies.	More sustainable ways to transport goods within the North Sea Region.

Main results	No.	Description of result	Result is used by	Impact of result

## Material investments

### 2.1 Benefits of investments

If your project included investments please describe below the transnational benefits that it had in practice.

Investments in this capacity are meant as larger investments and not computers or science equipment etc.

#### Investment 1

**Title and short description (inserted from application form)**

**Please describe the transnational benefits in practice:**

*Max. characters to be included*

## C. Transnational approach

### 3 Transnational and cross-sectoral co-operation

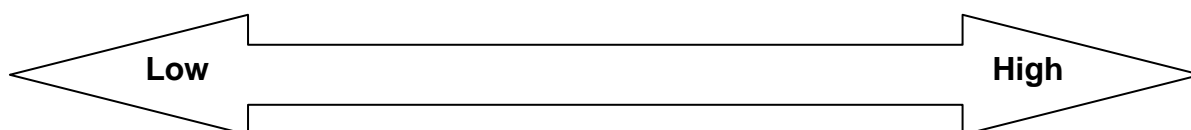
3.1 Please use the grid below to summarise the overall method that was used to carry out the work package activities.

*(For each WP - boxes generated automatically from the application showing WP title only)*

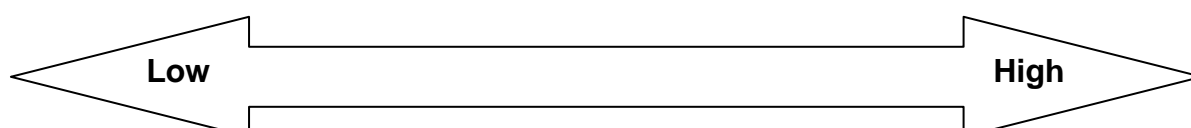
	Local activities carried out by beneficiaries individually	Mix of local and joint activities	Joint activities only	Comments
Work package 1				
Work package 2				
Work package 3				
Work package 4				
Work package 5				
Work package 6				
Work package 7				

#### 3.2.a Intensity of co-operation

Please use the scale below to gauge the overall intensity of co-operation between the **lead beneficiary and the beneficiaries** within the project.



3.2.b Please use the scale below to gauge the overall intensity of co-operation **between the beneficiaries** within the project.



### 3.3 Added value of working transnationally

Please describe the project's transnational approach and give up to three examples to describe the added value ascertained by working transnationally.

#### 3.3.a Transnational project management tools

Please use the table below to list which management tools the project used to facilitate transnational cooperation **within the partnership**. For example, a Transnational Steering Group or web platforms.

Name of tool	Description

#### 3.3.b Transnational working tools

Please use the table below to list which working tools the project uses to facilitate transnational cooperation **within the projects joint activities**. For example meetings, staff exchanges or frequent activity updates between partners.

Name of tool	Description

### 3.4 Difficulties encountered

Please state any challenges encountered when working in a transnational setting.

### 3.5 Horizontal and vertical integration

Please tick which of the following sectors you have involved in your project activities?

- ☐ Public                      ☐ Private                      ☐ Research/Education  
☐ NGO's/Foundations                      ☐ Other: \_\_\_\_\_

Please tick which of the following levels of authorities you have involved in your project activities?

- ☐ Local                      ☐ Regional                      ☐ National  
☐ European                      ☐ International

Comments:

## **D. Equal opportunities**

- 4 How has the project contributed towards equal opportunities in practice (inclusion of minority groups and/or gender)?

## **E. Contribution towards the Gothenburg Strategy and/or Lisbon Agenda**

### **5 The EU Sustainable Development Strategy (EU SDS) and the Lisbon Strategy**

#### **5.1 Please provide a summary of how your project has delivered towards the below classifications (as was chosen in your application).**

*Economic growth, social inclusion and environmental protection go hand in hand*

*By promoting the integration of considerations in these three spheres so that they reinforce each other*

*By promoting the coherence between European Union policies and coherence between local, regional, national and global actions.*

(take above from the application form)

Max. words

## **F. Innovation**

### **6 Please describe your innovative approach and state at least one and no more than three of the projects primary innovative elements.**

Max. words

## **G. Territorial cohesion**

- 7 State the primary way in which your project has strengthened the profile of areas and the quality of life within the North Sea Region.**

Max. words

## **H. Knowledge transfer**

- 8.1 Please use the table below to list which Interreg IIIB and IVB projects the project has been linked to/has made use of/built upon.**

	Project name	Description – including outcomes
Interreg IIIB project(s)		
Interreg IVB project(s)		

- 8.2 Please use the table below to list which other projects and/or associated programmes that the project has been linked to.**

	Project/programme name	Description – including outcomes
Project(s)		
Programmes(s)		

- 8.3 Has the project contributed to current/future policies/practices/initiatives? At what levels?**

Name of current or future policies/practices/initiatives	European	National	Regional	Local	Other

## I. Long Term perspectives

### 9.1 Will co-operation continue after the closure of the project?

If yes, please describe :

*Word limit*

### 9.2 Please describe how you are going to take forward the follow up activities as were identified in section 12 of your project application.

*Word limit*

## **J. Communications and Publicity**

- 10.1** Describe briefly the organisational set-up in communications and publicity with respect to cooperation between lead beneficiary and beneficiaries (and, if relevant, external partners).

- 10.2** Did the project already put up a plaque to identify the source of funding (only relevant for operations with a public contribution of more than € 500.000) as stated in the regulation (must be done within 6 months of completion)?

Yes ☐

No ☐

If no, please elaborate here:

- 10.3** State briefly how well the project met its overall aim and objectives in communicating the project as stated in the project communication plan.

**10.4 Did you meet the indicators as stated in the project communication plan?**

Yes ☐

No ☐

If no, please elaborate here:

**10.5 State briefly the most important achievements in communications and publicity over the lifetime of the project.**

**10.6 State briefly the biggest challenges in communicating the project.**

## K. Indicators

### 11 Programme level impacts

Please explain briefly in which way your project has contributed to the programme level impacts, as were indicated in your application form.

*(Impacts chosen in application form to be inserted below)*

<input type="checkbox"/>	1. Increased innovation based business development and supporting public and academic infrastructures across the NSR. <b>Please explain:</b>
<input type="checkbox"/>	2. Improved conservation and management of the NSR's natural resources and climate change risks to benefit current and future generations of citizens. <b>Please explain:</b>
<input type="checkbox"/>	3. Improved accessibility and more efficient and sustainable means of communication (incl. transport) within the NSR and between the NSR, including its more remote or congested areas, and countries and regions outside it. <b>Please explain:</b>
<input type="checkbox"/>	4. More attractive communities through enhanced mutual links and improved sustainable development practices across the NSR and particularly in declining and expanding areas. <b>Please explain:</b>
<input type="checkbox"/>	5. A transnational knowledge bank and infrastructure for further knowledge transfer and exchange for all stakeholders [in the four priority areas]. <b>Please explain:</b>
<input type="checkbox"/>	6. Improved institutional structures, co-operation arrangements and skills and capacity in organisations and individuals [in the four priority areas] to undertake further transnational co-operation on NSR challenges. <b>Please explain:</b>
<input type="checkbox"/>	7. A higher profile for the NSR as a global leader [in the four priority areas] and increased demand for NSR business products and expertise. <b>Please explain:</b>

## 12 Project indicators: Core output and Result indicators

Please fill out the below indicator sheets with the final achieved numbers. Please use the 'Project Comments' column to justify under-achievements or to elaborate upon over-achievements or regarding general information on the particular indicator.

### 12.1 Compulsory indicators

Output	Result	Impact	Indicator description	Unit	Project baseline	Project target	Achieved figures	Project comments
Raising awareness/dissemination								
X			transnational dissemination outputs (e.g. exhibitions, events, published material, websites, TV and radio appearances)	number				
X				number				
X				number				
X				number				
X				number				
X				number				
X				number				
X				number				
	X		individuals (male/female) reached by (priority) specific awareness raising activities	number male				
	X			number female				
	X			number male				
	X			number female				
	X			number				

Output	Result	Impact	Indicator description	Unit	Project baseline	Project target	Achieved figures	Project comments
				male				
	X			number female				
	X		organisations in target groups reached by (priority) specific awareness raising activities	number				
	X			number				
	X			number				
	X			number				
	X			number				
	X			number				
	X			number				
	X			number				
	X			number				
	X			number				
Strengthening transnational co-operation								
	X		organisations within and outside the official core partnership involved in project (i.e. as contributor to activity or output)	number				
	X		individuals within and outside the official core partnership involved in project (i.e. as contributor to activity or output)	number				

Output	Result	Impact	Indicator description	Unit	Project baseline	Project target	Achieved figures	Project comments
X			project administration outputs (I): transnational partner management meetings	number				
Territorial coverage								
	X		countries covered by project activities (i.e. countries where activity takes place and/or impacted countries)	number (NUTS1)				
	X		regions covered by project activities (i.e. regions where activity takes place and/or impacted regions)	number (NUTS3)				

## 12.2 Generic indicators

Output	Result	Impact	Indicator description	Unit	Project baseline	Project target	Achieved figures	Project comments
Core activities								
X			transnational training and staff exchange programmes developed	number				
	X		individuals in different social and age groups (18-24, 55+, male/female, unemployed) undertaken transnational training or staff exchange	number male 18-24				
	X			number female 18-24				
	X			number unemployed 18-24				
	X			number male 25-54				
	X			number female 25-54				
	X			number unemployed 25-54				
	X			number male 55+				
	X			number female 55+				
	X			number unemployed 55+				
X			initiatives that provide or help find investment resources	number				

Output	Result	Impact	Indicator description	Unit	Project baseline	Project target	Achieved figures	Project comments
	X		complementary financing secured (financing additional to approved project budget)	€				
X			transnational demonstration projects/pilot schemes/ feasibility studies	number				
X				number				
X				number				
X				number				
X				number				
X				number				
X				number				
X			transnational knowledge bases, technology transfer centres/schemes, know-how exchange platforms	number				
X				number				
X				number				
X				number				
X				number				
X				number				
X				number				
Raising awareness/dissemination								
		X	individuals (male/female) within and outside the NSR with greater awareness of project	number male				
		X		number female				

Output	Result	Impact	Indicator description	Unit	Project baseline	Project target	Achieved figures	Project comments
			outputs					
		X	organisations within and outside the NSR with greater awareness of project outputs	number				
Strengthening transnational co-operation								
X			project administration outputs (II): shared IT systems	number				
X			project administration outputs (III): other	number				

### 12.3 Priority indicators

Output	Result	Impact	Indicator description	Unit	Project baseline	Project target	Achieved figures	Project comments
Priority 1 Building on our capacity for innovation								
X			new/improved transnational networks, alliances, collaborations, discussion fora	number				
X				number				
X				number				
X				number				
X				number				
X				number				
X			awareness raising activities on ICT applications	number				
X			e-government services created	number				
	X		tools for transnational technology transfer adopted for RTD exchange within and between clusters and target groups	number				
	X		people (male/female) in the NSR reached by specific awareness raising activities concerning tools for technology and knowledge transfer	number male				
	X			number female				
	X		people (male/female)	number				

Output	Result	Impact	Indicator description	Unit	Project baseline	Project target	Achieved figures	Project comments
			in the NSR reached/provided access to new/improved services or other outputs concerning e-government	male				
	X			number female				
	X		private and public investment in RTD triggered	€				
Priority 2 Promoting the sustainable management of our environment								
X			transnational integrated/ implementation strategies	number				
X			new/improved contingency plans	number				
X			new/improved common databases	number				
X			new political agreements	number				
X			new transnational model approaches	number				
X			new/improved transnational network, discussion forum, technology transfer exchange scheme	number				
X				number				
X				number				
X				number				
	X		land/sea area subject	ha				

Output	Result	Impact	Indicator description	Unit	Project baseline	Project target	Achieved figures	Project comments
	X		to transnational management tools, action plans, agreements, common databases, model approaches and pilots concerning risk prevention and management schemes	ha				
	X			ha				
	X			ha				
	X			ha				
	X		coastline subject to transnational management tools, action plans, agreements, common databases, model approaches and pilots, risk prevention and management schemes	km				
	X		clean and renewable energy infrastructure provided	km				
	X		increase of supply of clean and renewable energy	% change in kgoe*				
	X		new technologies/ pilots to reduce pollution and manage risks transferred transnationally and implemented	number				
	X			number				
	X			number				
	X			number				

Output	Result	Impact	Indicator description	Unit	Project baseline	Project target	Achieved figures	Project comments
	X			number				
	X			number				
	X			number				
Priority 3 Improving the accessibility of places in the NSR								
X			transnational integrated/implementation strategies	number				
	X		land/sea area subject to transnational management tools, action plans, agreements, common databases, model approaches and pilots concerning accessibility strategies, logistics solutions	ha				
	X			ha				
	X			ha				
	X			ha				
	X			ha				
	X			ha				
	X		new logistics or multi-modal technologies/ pilots transferred transnationally and implemented	number				
	X			number				
	X			number				
	X			number				
	X		technology centres and transnational databases helping transnational exchange	number				
	X			number				
	X			number				

Output	Result	Impact	Indicator description	Unit	Project baseline	Project target	Achieved figures	Project comments
	X			number				
	X		transnational transport corridor and links between urban and rural areas subject of reduced travel time (time-distance minutes over 100km) by more sustainable transport	km				
Priority 4 Promoting sustainable and competitive communities								
X			transnational integrated/ implementation strategies	number				
	X		new technologies/ services/pilots transferred transnationally and implemented	number				
	X			number				
	X			number				
	X			number				
	X		area in decline subject of management tools, strategies, initiatives	ha				
	X			ha				
	X			ha				
	X		expanding area in decline subject of management tools, strategies, initiatives	ha				
	X			ha				
	X			ha				

Output	Result	Impact	Indicator description	Unit	Project baseline	Project target	Achieved figures	Project comments
X			transnational energy-efficiency campaigns implemented	number				
	X		brownfield land re-used	ha				
	X		people (male/female) in the NSR reached by specific	number male				
	X		awareness raising activities concerning energy efficiency	number female				
	X		people from target groups in the NSR reached/provided access to new/improved services or other outputs in priority 4	number				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If the priority indicators listed above do not sufficiently reflect your planned activities, outputs and results, additional indicators maybe established. However, this must be duly justified!					
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						

\* kgoe = kilogramme of oil equivalent.

## L. Environmental indicators

Indicator information							
	Indicator description	Project description	Unit	Project baseline	Project target	Achieved figures	Project comments
<input type="checkbox"/>	biodiversity, flora and fauna	Natura 2000 areas affected	number				
		you may specify your own indicator here					
<input type="checkbox"/>	population and human health						
<input type="checkbox"/>	soil						
<input type="checkbox"/>	water						
<input type="checkbox"/>	air and climatic factors	reduction in green house gas emissions	CO <sub>2</sub> equivalent (tons)				
		you may specify your own indicator here					
<input type="checkbox"/>	material assets						
<input type="checkbox"/>	cultural heritage, including architectural & archaeological heritage						
<input type="checkbox"/>	landscape	area subject of change	ha				
		you may specify your own indicator here					
<input type="checkbox"/>	land take						
<input type="checkbox"/>	energy efficiency						
<input type="checkbox"/>	use of renewable & non-renewable	additional capacity of renewable energy production	MWh				

Indicator information							
	Indicator description	Project description	Unit	Project baseline	Project target	Achieved figures	Project comments
	resources	you may specify your own indicator here					
<input type="checkbox"/>	adaptation to climate change						
<input type="checkbox"/>	transport demands						

Did you encounter any difficulties regarding the indicator monitoring of your project?

## **List of appendices**

*Please include copies of your final project results*

Appendix	Name
1	
2	
3	
4	
5	
6	
7	



## **Feedback on the Programme**

How do you evaluate the support and services given by the Secretariat for the following:

	Not useful 1..... Extremely useful 4				Comments
<b>EVENTS</b>					
Annual Conferences	1	2	3	4	
Thematic seminars	1	2	3	4	
Lead Beneficiary seminars	1	2	3	4	
First Level Control Seminars	1	2	3	4	
<b>DOCUMENTS</b>					
Fact Sheets	1	2	3	4	
Info Sheets	1	2	3	4	
Application Material	1	2	3	4	
Reporting Material	1	2	3	4	
<b>ON-LINE</b>					
Website	1	2	3	4	
Monitoring System	1	2	3	4	
<b>CONTACT AND SUPPORT</b>					
Relevant desk officer	1	2	3	4	
Secretariat in general	1	2	3	4	
Project changes procedure	1	2	3	4	
Pre-assessment process	1	2	3	4	
Partner search	1	2	3	4	

**Should you wish to please elaborate on additional points here:**

Thank you very much

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Interreg IVB North Sea Region Programme Secretariat

## Annex to final report

### INTERACT Project achievement report

Please fill out the below questionnaire:

The questionnaire below developed by INTERACT forms an initiative that aims to gather data from all projects that are financed by the cross-border, transnational and inter-regional programmes (INTERREG strands A, B and C).

The initiative intends to provide Territorial Cooperation Programme stakeholders and EU policy makers with an overview of the achievements of the European Territorial Cooperation programmes. In order to establish a bigger picture, each project is asked to provide information on its most important achievement.

**Project acronym:** \_\_\_\_\_

#### 1. Type of achievement

Please identify only one main achievement you consider to be the most important outcome of your project. Describe it in max 200 characters and indicate the main users targeted by the achievement. Then choose one type of the achievement, where it best fits in.

Type of the achievement		Description
New knowledge or analysis	<input type="checkbox"/>	
New ways of working	<input type="checkbox"/>	
Changes to policy or public behaviour	<input type="checkbox"/>	
Investment or infrastructure	<input type="checkbox"/>	
Product or service	<input type="checkbox"/>	
Community integration	<input type="checkbox"/>	

#### 2. Theme of achievement

Please select only one theme to which the achievement contributes only or primarily.

Economic development	<input type="checkbox"/>
Environment	<input type="checkbox"/>
Quality of life	<input type="checkbox"/>
Accessibility	<input type="checkbox"/>

#### 3. Value of cooperation

##### a) Nature of cooperation

Please answer each of these three questions by choosing one

Question	Yes	To a large degree	To a minor degree	No
Does the project build on an existing partnership?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<u>answer option.</u>	Has cooperation been intensified/extended during the project?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Will cooperation continue after the project?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### b) Benefits of cooperation

<p>What were <u>additional effects</u> of the cooperation for your partnership when working on the identified achievement?</p> <p>Please choose the most suitable option for each effect.</p>	Effect	Yes	To a large degree	To a minor degree	No
	Awareness - raising	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Extended networks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Confidence and trust building	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Knowledge transfer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Capacity building	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Development of new ideas and solutions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Commitment to new/additional actions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cost savings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### c) Territorial impact

Who or what area is affected by the achievement?

Please choose only one option.

Partner organisations	<input type="checkbox"/>
Partner regions	<input type="checkbox"/>
Partner countries	<input type="checkbox"/>
Whole/most programme area	<input type="checkbox"/>
Whole/most EU area	<input type="checkbox"/>
It is not yet possible to know	<input type="checkbox"/>

#### d) Transferability of achievement

Would it be possible to transfer this achievement to other organisations/regions/countries outside current partnership? Please choose only one option.

Yes	<input type="checkbox"/>
Yes, but only to some extent	<input type="checkbox"/>
No, but this achievement could inspire others	<input type="checkbox"/>
Not at all, it was not meant to	<input type="checkbox"/>